

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JULY 8, 2014**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, July 8, 2014, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer David Prechtel called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Absent
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

David Prechtel invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on June 24, 2014. Thereafter, a motion was made by Timothy Bell and seconded by David Prechtel to approve the minutes as presented. Motion carried 2-0.

CLAIMS

Board members reviewed the claims from June 6, 2014 through July 3, 2014. Thereafter, a motion was made by Timothy Bell and seconded by David Prechtel to approve the claims as presented. Motion carried 2-0.

STRASSENFEST STREET CLOSINGS

Derrick Bair, representing the Strassenfest Committee, presented a list of street closings and City property usage for the 2014 Jasper Strassenfest.

SPECIAL STREET CLOSINGS FOR FIREWORKS

Sunday August 3rd from 8:00 p.m. to 11:00 p.m.-includes setup and fireworks display
2nd Street from Clay Street to Fuzzy's

City property required: Schroeder Sports Complex
Barricades requested for all entrances

Monday July 21st for set up of main stage, westside stage, and sound booths for each stage. NOTE: Square does not need to be closed for this set up. Should be finished by Thursday.

STREET CLOSINGS FOR STRASSENFEST

Tuesday July 23rd from midnight to 10:00 a.m. to drill holes for tent on lower Main St

Monday July 28th at 6:00 p.m. for Bier Garten tent raising on lower Main Street:
Main Street between 3rd Street and 5th Street

4th Street between Jackson Street and Newton Street

5th Street between Jackson Street and Newton Street

NOTE: These streets shall remain closed until the conclusion of the fest.

Wednesday July 30th from 3:00 p.m. until 9:00 p.m. for carnival ride setup

Main Street adjacent to Jasper City Hall building to between 8th and 9th streets

7th Street between Newton Street and the east side of City Hall

8th Street between Newton Street and Jackson Street

Wednesday July 30th from 5:30 until 9:00 p.m. for booth and stand setup

Main Street between 5th Street and in between 8th and 9th Streets, including entire Public Square

6th Street between Jackson Street and Newton Street

Thursday July 31st at 4:30 p.m. until midnight

The Public Square at the following intersections:

4th & Newton 5th & Newton 6th & Newton 7th & Newton 8th & Newton

4th & Jackson 5th & Jackson 6th & Jackson 7th & Jackson 8th & Jackson

Main Street between 3rd Street and 9th Street

****Thursday July 31st from 5:45 p.m. until 7:00 p.m.** for Children's Box Parade

6th street between Mill Street (ONB parking lot) and the Public Square

Friday Aug 1st at 10:00 a.m. until Sunday Aug 3rd at 1:00 a.m.

7 booths opening at 11:00 a.m.

The Public Square at the following intersections:

4th & Newton 5th & Newton 6th & Newton 7th & Newton 8th & Newton

4th & Jackson 5th & Jackson 6th & Jackson 7th & Jackson 8th & Jackson

Main Street between 3rd Street and 9th Street

Friday Aug 1st from 4:30 p.m. until conclusion of Waterball contests:

6th Street between McCrillus Street and Mill Street

Friday Aug 1st at 6:00 p.m. AND 7:30 p.m. until conclusion of Spirit of Jasper Train Rides

Intersection of 2nd and Jackson Streets (request from Indiana Railway Museum)

Saturday Aug 2nd at the following times 11:00 a.m., 12:30 p.m., 2:00 p.m.,

3:30 p.m., and 5:00 p.m. until conclusion for Spirit of Jasper Train Rides

Intersection of 2nd and Jackson Streets (request from Indiana Railway Museum)

*****Saturday Aug 2nd from 7:00 a.m. until conclusion** of Wettlauf race:

Main Street between 7th Street and 9th Street and

9th Street from Newton to Jackson Streets

Saturday Aug. 2nd from 8:00 a.m. until Sunday Aug 3rd at 1:00 a.m.

The Public Square at the following intersections:

4th & Newton 5th & Newton 6th & Newton 7th & Newton 8th & Newton

4th & Jackson 5th & Jackson 6th & Jackson 7th & Jackson 8th & Jackson

Main Street between 3rd Street and 9th Street

Saturday, Aug 2nd from 3:00 p.m. until conclusion Kiddie Tractor Pull contests

6th Street between McCrillus Street and Mill Street

Sunday Aug 3rd from 11:00 a.m. until 5:00 p.m.

The Public Square at the following intersections:

4th & Newton 5th & Newton 6th & Newton 7th & Newton 8th & Newton
4th & Jackson 5th & Jackson 6th & Jackson 7th & Jackson 8th & Jackson
Main Street between 3rd Street and 9th Street

Sunday Aug 3rd from 11:30 a.m. until conclusion of parade.

(Please see attached sheet for special parade street closures)

SPECIAL PARKING REQUESTS FOR ENTERTAINMENT ACTS AND JAYCEE BIER GARTEN

Wednesday July 30th

6 cones with no parking signs on east and west side of 7th Street between 6th and 7th Streets

NOTE: To be set out by 4:00 p.m.; these are to remain in place until midnight

Saturday Aug 2nd.

4 cones with no parking signs to be set in parking lot of NE corner of 5th St. and Newton Street.

NOTE: These cones will stay in place until midnight Saturday August 2nd will be set out by Gary Schnell (Entertainment Coordinator) nightly for entertainment parking.

For the Bier Garten –July 25-Aug 6 3 parking spaces on 4th street between Main and Jackson Streets for trailers.

CITY PROPERTY USAGE FOR STRASSENFEST EVENTS

Thursday July 31

Ruxer Golf Course beginning at 9:00 a.m. until conclusion for Youth Golf Tournament

Friday Aug 1

Mill beginning at 6:30 p.m. until conclusion for Entertainment

Saturday Aug 2

Riverwalk Plaza 7:00 a.m. – 5:00 p.m. for two events:

Art Fair and Wine tasting from 8:00 a.m. – 4:00 p.m. and Award Ceremony for BBQ Contest at 4:00 p.m.

Schroeder Complex beginning at 9:00 a.m. until 3:00 p.m. for three events:

Special Vintage Baseball Tournament, Wiener Dog Race, AND Autolauf Road Rally

(Note: The Autolauf specifically requests the Southwest portion of the parking lot for lining up of vehicles for event and would like some barricades to separate their event from event parking for Vintage Baseball game.)

Log Barn from 9:30 – 2:00 p.m. for Tours and entertainment beginning at noon

Parker Park 11:00 a.m. until conclusion of event for Children's Pet Show

Mill from 1:00 p.m. – 3:00 p.m. for Entertainment

Jasper City Library 1:00 p.m. – 4:00 p.m. for Genealogy Open House

Sunday Aug 3

Jaycee Park 7:00 a.m. to 8:00 a.m. for Strassenfest Bicycle Ride starting point

Multi-Day City Property Usage

Jasper City Mill Thursday 10:00 a.m. 4:00 p.m., Friday 10:00 a.m. – 7:00 p.m.,

Saturday 10:00 a.m. – 5:00 p.m., Sunday 12:00 p.m. – 5:00 p.m. for open house

Buffalo Trace Golf Course Friday 2:00 p.m., Saturday 8:00 a.m. and 2:00 p.m., and Sunday 8:00 a.m. and 2:00 p.m. until conclusion of Golf Tournament

Train Depot Friday 6:00 p.m. and 7:30 p.m., Saturday 11:00 a.m., 12:30 p.m., 2:00 p.m., 3:30 p.m., and 5:00 p.m. for Spirit of Jasper Train Rides

Jasper City Hall Restrooms Thursday July 31 to Saturday August 2nd

Entertainment Coordinators Gary and Marcia Schnell have pre-arranged this agreement, and are responsible for Entertainment Acts using City Hall facilities for costume changes and for set breaks.

Notes:

The City Hall Parking lot will be for handicapped accessible parking only during the hours of the Strassenfest. Violators will be ticketed and towed at owners' expense. Parking will NOT be allowed on the Public Square during the fest. Violators will be ticketed and towed at owners' expense. Driving around barricades will not be allowed. Violators will be ticketed and towed at owners' expense.

This year we will provide a shuttle free of charge provided by Ride Solutions. Drop off and pick up points will be the parking lot north of 5th Street School and at 6th and Jackson. We will have a yard sign at each location. Hours for this service will be: Thursday 6-9; Friday 6-9; and Saturday 11-9.

Strassenfest Parade Street Closings

11:30 Mill St from 15th to 16th Streets, one way North only

✓ 15th Street from Kellerville Road to Main Street; one way westbound for Parade traffic and 15th Street residents.

✓ Royal Street from E 15th Street to Kellerville Road

✓ Jackson Street from 15th to 17th Streets; one way southbound for Parade traffic only.

12:30 ✓ 15th Street from US 231 to Main Street, closed to eastbound traffic

✓ All Cross Street intersections closed except 9th Street and 13th Street

12:50 ✓ Main Street and Jackson Street closed from 6th Street to 15th Street

✓ 9th Street and 13th Street closed at Jackson Street and Main Street

Note:

♦ Parade traffic line up on both sides of 15th Street.

♦ Parade entries can travel East on 15th Street on the North side of the street AFTER completing parade

♦ Use of Kellerville Road for entries to gain access to 15th Street

♦ Violations of these rules or any safety issue will result in the police department removing violating entries from the parade route.

Bair said most things are the same as last year. The new items are shaded in gray.

A motion was made by Timothy Bell and seconded by David Prechtel to approve the 2014 Strassenfest street closings and City property usage report. Motion carried 2-0.

NO PARKING AREAS

In order to reduce the risk of incidents, Carrie LaBolle, safety manager for Kimball, asked to prohibit parking on both sides of 15th Street from Cherry Street to Kellerville Road. She also asked to prohibit parking about 15-20 yards by the loading docks for the Cherry Street facility. Several pictures of the area indicating a sight distance problem along 15th Street were shown. LaBolle said the vehicles that park in those areas are driven by Kimball employees.

City Engineer Chad Hurm said the City met with Kimball representatives to discuss these requests as well as several other matters. He recommended parking be removed along 15th Street between Kellerville Road and Cherry Street both north and south sides. He also recommended eliminating parking along Cherry Street east of the loading docks north of 16th Street.

A motion was made by David Prechtel and seconded by Timothy Bell to approve Kimball's request to paint curbs yellow as requested. Motion carried 2-0.

ENCROACHMENT REQUEST

David Gutsell, 3333 St. Charles Street, asked permission to encroach on a 15 ft public utility and drainage easement located on the back edge of his lot. He said he wants to add a garage on to a 10 ft by 10 ft existing building that is located on his lot. To get to that building he wants to construct a driveway in the easement using concrete pavers. He also wants to put a concrete pad at the driveway entrance off of Northwood Avenue and a concrete pad leading from the building to the driveway.

City Engineer Chad Hurm said the utility departments did not have any issues with the encroachment but the street department had some issues and concerns. The construction and installation of this driveway within the easement would require that the street and curb be saw cut, removed, and a new curb/gutter be installed with a driveway cut to City standards. There is an existing 24" x 36" storm sewer curb inlet and casting that would require the installation of a new casting that allows for vehicular traffic within a driveway approach. The switching out of this inlet casting from the existing adjustable barrier back casting to a driveway casting would likely reduce the intake volume of storm water. The director of community development and planning said a building permit has been issued and noted that Gutsell has already been using the area without a driveway. City Attorney Renee Kabrick said the easement is there for a purpose and it does not appear this is a hardship for the owner. In an emergency situation it is easier to work in the easement without any structures. She recommended not allowing the encroachment.

After Gutsell explained the type pavers he is using, Timothy Bell said he likes the idea of using pavers better than using concrete.

Thereafter, a motion was made by Timothy Bell and seconded by David Prechtel to approve David and Rosaleen Gutsell's request to do this. Motion carried 2-0.

PROBATIONARY FIREFIGHTER

Fire Chief Kenneth Hochgesang said Wayne Murry was hired July 2013 and has completed his one year probationary period. He recommended moving his status from probationary volunteer firefighter to regular status.

A **motion** was made by David Prechtel and seconded by Timothy Bell to change Wayne Murry's status from probationary volunteer firefighter to regular volunteer firefighter effective July 1, 2014. Motion carried 2-0.

LIQUIDROAD ESTIMATE

Street Commissioner Raymond Eckerle said SealMaster Pavement Products and Equipment from Indianapolis is the closest sole source provider for an asphalt liquid road surface coating called LiquidRoad. The street department wants to apply this material to approximately sixteen City streets in 2014. The estimated cost for material and equipment rental is \$93,963.75. The estimated dollar amount depends on how many gallons are delivered in each tanker load. Eckerle recommended accepting this quote.

A motion was made by Timothy Bell and seconded by David Prechtel to accept the quote from SealMaster for LiquidRoad for an estimate of \$93,963.75. Motion carried 2-0.

ASPHALT REJUVENATOR QUOTE

Street Commissioner Raymond Eckerle said he sought quotes for a contractor to seal coat some streets with an asphalt rejuvenator.

City Attorney Renee Kabrick opened the following quote:
Dustmasters Inc dba Rejuvtec

68,600 square yards at \$1.06 per square yard for a price of \$72,716.00

Eckerle said Rejuvtec is the sole source provider of this method.

A motion was made by Timothy Bell and seconded by David Prechtel to accept the quote of \$72,716.00 from Rejuvtec based on review by the street department. Motion carried 2-0.

STRASSENFEST CLEANUP

Street Commissioner Raymond Eckerle reminded property owners to clean up their sidewalks and curbs for the Strassenfest.

AUCTIONEER CONTRACT

City Attorney Renee Kabrick said the council decided to sell the 30th Street Park property, the Lechner property, and the Truman Road property by using an auctioneer. Proposals for auctioneering services were sought and Brahm and Brahm's proposal had the lowest fee which was 1.5% of the gross sale price plus an advertising budget not-to-exceed \$600.00. Kabrick asked the board members to approve the contract with Brahm and Brahm for auctioneering services.

A motion was made by David Prechtel and seconded by Timothy Bell to accept the contract with Brahm and Brahm. Motion carried 2-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Timothy Bell and seconded by David Prechtel to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 8:36 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 22nd day of July, 2014.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer